

## Westlake Cycle Track Design Advisory Committee Work Plan

### Project Purpose

The purpose of the Westlake Cycle Track (protected bicycle lane) Project is to improve the safety, connectivity and inclusiveness for all modes of travel (pedestrian, bicyclists, motor vehicles, transit and freight) in the Westlake Avenue North right-of-way while balancing the need to preserve access to businesses and residences along the corridor.

### Design Advisory Committee Purpose

The purpose of the Design Advisory Committee (DAC) is to provide the Seattle Department of Transportation with feedback during design of a cycle track within the Westlake Avenue North right-of-way. The DAC is comprised of stakeholders representing various interests.

### Meeting schedule and planned topics

Meeting	Topic and Outcome
<b>Meeting #1</b> <i>March 24</i>	<b>Topic:</b> Project presentation by SDOT, review DAC expectations, review charter, review DAC process and how SDOT will provide materials to the DAC <b>Outcome:</b> Complete project introduction and confirm DAC process with members <b>Materials:</b> <ul style="list-style-type: none"> <li>- Presentation on project background</li> <li>- Member charter and expectations</li> </ul>
<b>Meeting #2</b> <i>April 7</i>	<b>Topic:</b> Learn about project constraints, share results of business and resident survey, share information obtained to date, discuss additional information needs <b>Outcome:</b> Members determine values, review existing information, and determine what other information is needed <b>Materials:</b> <ul style="list-style-type: none"> <li>- Information compiled to date</li> <li>- Results of business and resident survey</li> </ul>
<b>Meeting #3</b> <i>April 21</i>	<b>Topic:</b> SDOT presents design options; DAC provides feedback on design options <b>Outcome:</b> Members provide initial feedback on designs <b>Materials:</b> Design images
<b>Meeting #3B</b> <i>May 12</i>	<b>Topic:</b> DAC “workshops” corridor <b>Outcome:</b> Members provide expertise on corridor characteristics <b>Materials:</b> NACTO guides
<b>Open House</b> <i>May 21</i>	<b>Topic:</b> Public input on design options <b>Outcome:</b> Gather input from greater community on potential design options <b>Materials:</b> Display boards, roll plots, maps, comment cards

<b>Meeting #4</b> <i>June 9</i>	<b>Topic:</b> Parking management <b>Outcome:</b> Consider potential options to address unique situations <b>Materials TBD</b>
<b>Meeting #5</b> <i>June 23</i>	<b>Topic:</b> Review public input from open house <b>Outcome:</b> Discuss what was heard at open house <b>Materials:</b> Spot designs
<b>Meetings #6 and 6a (if necessary)</b> <i>July 14 (optional) and July 28</i>	<b>Topic:</b> Special topics as needed (i.e. waste bin management, other items TBD) <b>Outcome and Materials TBD</b>
<b>Meeting #7 and 8</b> <i>August 11 and August 25</i>	<b>Topic:</b> Refined design option discussion and pre-open house review <b>Outcome:</b> DAC discusses refined design options to be shared with community <b>Materials TBD</b>
<b>Final open house</b> <i>Mid-September</i>	<b>Topic:</b> Share refined design options with greater community
<b><i>Late 2014: SDOT identifies preferred design</i></b>	
<b>Meetings #9 - #12</b> <i>Spring and Summer of 2015</i>	<b>Topic:</b> Phase 2 Design reviews at key milestones (e.g. 30%, 60%, 90%) <b>Outcome:</b> DAC provide feedback on design development and helps to identify potential problems <b>Materials TBD</b>

*Dates subject to change*